



Course Specification

— (Bachelor)

Course Title: Writing Practice II.

Course Code: 701/731131-3

Program: BA in English Language

Department: Department of English

College: College of Social Sciences

Institution: Umm Al-Qura University

Version: 3

Last Revision Date: 1445 -2023



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A. General information about the course:

1. Course Identification

1. Credit hours: 3

2. Course type

A. University College Department Track Others
B. Required Elective

3. Level/year at which this course is offered: Level 2

4. Course general Description:

This is a continuation of the course Writing Practice I (130). Students are trained to write more effective paragraphs by practicing prewriting and revising strategies, organizing ideas logically, using coherent structure, developing vocabulary, and using correct forms and mechanics. They are taught descriptive, narrative, expository, and argumentative paragraph writing, relating to real-life writing situations and needs.

5. Pre-requirements for this course (if any):

Writing Practice I (701/731131-3)

6. Co-requirements for this course (if any):

None

7. Course Main Objective(s):

At the end of Writing Practice II, students will be able to write organized, correctly spelled and punctuated 6-12 sentence paragraphs on a variety of topics. The paragraphs produced must contain a topic sentence, supporting details and a concluding sentence. Other skilled targeted include pre-writing, revising and editing and outlining the paragraph

2. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	3 hours per week	100%
2	E-learning		
3	Hybrid <ul style="list-style-type: none"> ● Traditional classroom ● E-learning 		
4	Distance learning		

3. Contact Hours (based on the academic semester)



No	Activity	Contact Hours
1.	Lectures	23 hours
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others: Exams and class writing tasks	2 +11 hours
Total		36 hours

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Write organized well-structured paragraphs in correct English		Lecture, model analysis, and in-class model paragraph composition	Quiz
1.2	Write narrative, descriptive, expository and argumentative paragraphs		Lecture	Quiz
1.3	Use appropriate punctuation and grammatical sentences		Lecture, error analysis, troubleshooting ungrammatical and misspelled sentences	Quiz
1.4	Practice outlining external paragraphs as well as their own paragraphs		Lecture, sample outline handout, and outline model paragraphs	Quiz
2.0	Skills			





Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
2.1	Generate ideas related to given topics		Lecture, a model of idea generation performed on the board, supervised in-class practice	Quiz
2.2	Organize ideas in well-structured paragraphs		Lecture, a model performed on the board, supervised in class practice	Quiz
2.3	Write effective topic sentences and conclusion for different types of paragraphs		Lecture, models performed on the board, supervised in-class practice	Quiz
2.4	Produce different types of paragraphs		Lecture, a model composed by the instructor on the board, supervised in-class practice	Quiz
3.0	Values			
3.1	Demonstrate commitment to academic and ethical values		Lecture, models performed on the board, supervised in-class practice	Quiz
3.2	Work responsibly and autonomously when performing a task individually or within a team		Lecture, models performed on the board, supervised in-class practice	Quiz

C. Course Content

No	List of Topics	Contact Hours
1.	Different kinds of sentence structure (simple, compound, and complex)	6
2.	Review of paragraph basics already introduced in the previous level	5
3.	Outlining the paragraph	5
4.	Descriptive paragraph (describing paintings, restaurants, malls or wedding halls)	6
5.	Opinion (argumentative) paragraph (social media, body art or culture)	6



6.	Narrative paragraph (personal experience, a turning point in life, and an inspiring experience)	6
7.	Exams	2
Total		36

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Supervised in-class practice	Every other week	30%
2.	Midterm	Midterm examination period	20%
3.	Final Exam	Final Exam Period	50%

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Hogue, Ann, 2017. <i>Longman Academic Writing Series 2: Paragraphs</i> , Third Edition. Hoboken: Pearson Education
Supportive References	
Electronic Materials	
Other Learning Materials	

2. Required Facilities and equipment

Items	Resources
facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Classrooms
Technology equipment (projector, smart board, software)	Data Projector
Other equipment (depending on the nature of the specialty)	





F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Students	Survey (Indirect)
Effectiveness of Students assessment	Peer Reviewer	Sample of exam papers and Peer review form (Indirect)
Quality of learning resources	Students	Survey (Indirect)
The extent to which CLOs have been achieved	Course Instructor	Exams (Direct)
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval

COUNCIL /COMMITTEE	DEPARTMENT COUNCIL
REFERENCE NO.	424040414453/132022
DATE	07 RABI-II 1445 - 22 OCTOBER 2023

